



The Westerly

Queanbeyan West Public School

P&C meets the first Wednesday of every Month at 7.00pm in the Staff Room



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Issue 1—Term 1— Week 3

11 February 2014

REMEMBER NUTS AND WHOLE EGG PRODUCTS ARE NOT PERMITTED AT SCHOOL DUE TO SOME CHILDREN BEING HIGHLY ALLERGIC. THANK YOU FOR YOUR ASSISTANCE.

Numbers and Classes

The number of students enrolled today means that we have 18 classes. We may receive new enrolments over the term and eventually a new class will need to be formed, but for the moment, there are no other options. Our kindergarten classes have been finalised. I thank you for your patience. This is a normal process while evaluations are completed over the first few weeks to ensure that students are well placed.

Swimming Carnival

Our 2014 school Swimming Carnival was held on Monday 10 February and what an outstanding day it was. A huge *thank you* to Mrs Turner for her exemplary organisation and running of this excellent carnival. Mrs Turner's wonderful organisation ensured that the students had a fantastic, safe time. The students were superbly behaved on the day and competed in the true spirit of sportsmanship. I was overwhelmed to see the outstanding behaviour of our swimmers. Each and every student was a wonderful ambassador for Queanbeyan West Public School. Many thanks to those parents who helped with time keeping duties and of course to the teachers and girls and boys who had a go and entered the events.

Whole School Tea Party

February is National Ovarian Cancer Awareness month and we'd like to hold QWPS biggest ever Teal Tea Party.

What We Do? Each child brings morning tea or a piece of fruit for themselves. You're invited too, come along and join the party.

What We Wear? Teal (green) and White and a hat

Where? Artificial grass area

When? Tuesday 25 February

How? We'll support this worthwhile cause by asking for a gold coin donation.



P&C Committee Vacancies

The P&C Annual General Meeting will be held on 5 March at 7pm in the school staffroom. All committee positions will be declared vacant. A President, two Vice Presidents, a Secretary and a Treasurer will be elected. No other roles should or can be elected as office

bearers; this is per the standard and prescribed Constitutions. No more than one Officer Role can be held by the same person.

Members of the same family can hold office bearer positions at the same time. In the absence of a canteen committee, office bearers, as a group with the P&C executive are responsible for the management of the canteen.

Office bearers can be elected regardless of their place or type of employment except for where they are employed by the P&C Association. Employees of the P&C Association are not permitted to hold an office bearer or executive position within the association. The Department of Education and Communities issued a statement *'The Partnership Between School and Established Parent Bodies'* which outlines the proper place of parent organisations in school and places special emphasis on the P&C Association's role in providing "a forum in which parents can develop their partnership with the school and articulate their aspirations for their children's education." Please consider nominating for a position. An ordinary P&C meeting will take place immediately after the AGM.

Student Assistance

Families who are having difficulties paying for school activities are encouraged to seek support through our student assistance money. This money is available to ensure students are not disadvantaged by financial hardship, which can occur at any time. If you would like to discuss this please make an appointment to see me.

Visitor's Passes

All visitors to the school must report to the School Office in the Administration Block to sign the Visitors' Book and receive a Visitors' Pass which must be visibly worn at all times while in the school grounds. No one can go directly to a room. You will be directed to return to the front office. To keep our children safe, I ask that you assist us in this matter. Before you leave the school grounds please return your pass to the School Office and sign out.

Collection of Children during School Hours and Late Arrivals

In the interests of your child's safety at school, could you please observe the following school rules?

- (a) Do not wait outside rooms or look through windows

- (b) If you know you are collecting your child early, please send a note to the classroom teacher. Or if an **emergency** arises, **AFTER** your child has left for school, please come in and sign your child out at the front office and staff will organise for your child to come and meet you at the office.
- (c) If your child is late to school they must report to the school office and collect a late slip before going to their classroom.

Reminder: If your child has any allergy or medical condition, talk to your child's teacher as soon as possible.

Prohibited Employment Declaration form for working with children

Child protection legislation requires that all people working with children (including volunteer parents working in classrooms and canteen) are to complete a *Prohibited Employment Declaration* and return it to the office before commencing work. The forms are available from the School office.

Absences

If your child is absent from school

If your child has to be absent from school for any reason, please tell your child's teacher, send a signed note explaining the reason for the absence within seven days, or ring the school office.

It is a requirement of the NSW DET that the school be notified regarding any absence.

Parents may write a note or phone the school to explain an absence.

If a student is arriving late they must go to the front office, before going to class, as records of attendance are now maintained electronically at the school office.

When you pick your child up early you must go to the front office to sign your child out before staff organise for your child to come from the classroom.

Late arrivals and early departures should be kept to a minimum so that your child is able to access all learning activities.

Are your details up to date?

Have you moved or changed phone numbers? Please inform the front office with any changes in your living situation so we can contact you if the need arises.

Telephone Interpreter Service

If you need an interpreter to assist you to contact your principal, please call the Telephone Interpreter Service on telephone number **13 1450** and ask for an interpreter in your language. The interpreter will call the principal and will stay on the line to assist you with your conversation. You will not be charged for this service.

Mobile Phones

While we recognise that mobile phones may be perceived by some parents and carers as devices to improve the security and safety of their children, the following policy and procedures has this understanding in mind – while also being directed by the policy of the Department of Education and Training.

1. In general *students are discouraged from bringing mobile phones to school*;
2. Students who need to have a mobile phone need to hand the phone to the office at the beginning of the school day. The phone will be collected as the student leaves school in the afternoon;
3. The school will accept no responsibility for lost, stolen or damaged mobile phones or for costs incurred while the phone is on school premises;
4. Any surrendered phones will be stored in the front office of the school;
5. Any urgent need by a parent to contact their child during the day should be met by calling the school office on (02) 62972020.

New to the school?

Changing schools can be an anxious time for your child. There are new friends to make, new schedules to work out and a whole new school layout to contemplate. The latest issue of the School Parents ezine contains information on helping your child adjust to a new school. It includes expert advice from preparing for the move, choosing a school and settling in. There are also special links for advice for travelling teens and defence families. Check it out at:

www.schools.nsw.edu.au/ezine.

Sun Safe.

Baseball caps provide no protection for the side of faces and necks. Queanbeyan West Public School has a 'no hat, then play in the shade' rule because it is not the temperature that is dangerous but the UV rating (which is a feature of the daily weather forecasts) and that is why we insist on broad brimmed hats or bucket style. Caps offer no protection.

As indicated last week our uniform policy asks for students to wear a green broad brimmed or bucket style hat. Students with baseball caps will be directed to play in the shade.

Congratulations to the following students who won a gift voucher for the most money raised in their Stage at the Roll-a-Thon held December last year.

Kinder – Amelia Pajaczkowski

Stage 1 – Brodie Ahearn

Stage 2 – Isabel McKillop

Stage 3 – Bobi-Lee Engel

For Your Information

A new No Stopping sign has been erected in Morton Street, near the intersection of Richard Avenue, on the opposite side of the street from the school bus pick up zone. Parking fines have already been issued so please be careful with parking when visiting the school.



Have a great week
Vicki Muscat
Principal

DATES FOR YOUR DIARY

12/02/14 School Banking Begins
21/02/14 District Swimming
03/03/14 Enviro Matters Show (Free)
05/03/14 P&C Annual General Meeting – 7pm
10/03/14 Questacon Science Show (Free)

Student Dates - School Terms 2014

Term One

Wednesday 29 January – Friday 11 April

Term Two

Tuesday 29 April – Friday 27 June

Term Three

Tuesday 15 July – Friday 19 September

Term Four

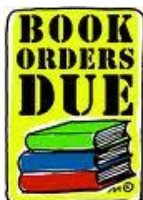
Tuesday 7 October – Wednesday 17 December

School development days occur at the beginning of Terms 1, 2 and 3 and the last two days of the school year.

Book Club

Book Club orders due back
Thursday 20 February. No late
orders after this date.

Thanks



School Banking

School Banking will commence tomorrow Wednesday 12 February. Bank books with completed deposit slips and money are to be dropped in at the front office first thing in the morning as our banking volunteer starts early. Thanks

Class Library Days

Monday- 3/4T, 2B, K/1K, 5/6D, K/6R

Tuesday- 3/4S, 1T, 1N, KC, 2D

Wednesday- 4W, K/6G

Thursday- 5S, K.6H, 6R, 4B

Friday- 1/2A, KM

K-2 students should have their library bags when borrowing.

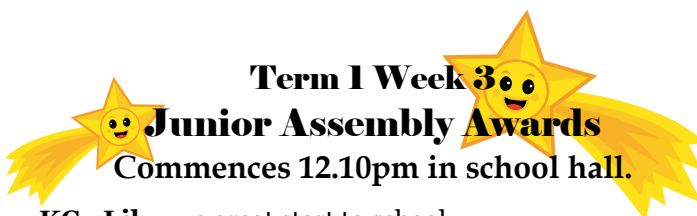
Library is open every second half of lunch.

Mr Chris Lumley
Teacher Librarian

Queanbeyan West PBS News

At Queanbeyan West Public School, we are **safe, respectful and responsible learners!**

This week's focus area is: Be Safe, Wear Your Hat, Be Prepared for Class and Be In the Right Place.



KC: Lily – a great start to school.

Darren – a great start to school.

KM: Jason – being a good friend to other people in Kindergarten.

Ruby – always being a respectful class member.

K/1K: Billy – excellent listening in class.

Samuel – taking care of others.

1N: Anna – displaying the school values in all areas.

Stephanie – great story writing.

1T: Subhan – excellent writing.

Dwaine – for outstanding effort.

1/2A: Mia – for settling in beautifully at QWPS.

Fritz – fantastic work in mathematics.

2B: Zayden – his fantastic efforts following school values, especially being respectful and following instructions.

Ellie – being brave and taking on a challenge by entering the school swim carnival

2D: Matthew – settling well into QWPS and trying hard.

Jade – following school values.

K/6H: Anthony – working well with numbers.

K/6R: James – counting backwards and forwards to 20.

Mark – for trying hard with his handwriting.

Senior Assembly Awards

Commences 2.10pm in school hall

3/4S: Amy – great work habits.

Ella – being an awesome helper.

3/4T: Hayley – great start to the beginning of the year.

Mathew – enthusiastic approach to activities.

4B: Christine – consistent effort.

Cameron – consistent effort.

Anna – consistent effort.

4W: Chloe – for a positive attitude to sport.

Michael – for a positive attitude to music.

5S: Elijah – great start to school year.

Renay – always willing to help others.

Bradley – welcome to Queanbeyan West.

5/6D: Tiarna – welcome to Queanbeyan West.

Jordan – outstanding presentation skills.

Isabel – excellent attitude to learning.

6R: Liam

Joshua

Anita

Kirsty

} welcome to Queanbeyan
West Public School

K/6G: Hayley – excellent effort.

Mary Therese – excellent effort.

K/6H: Aurylin – working hard.

K/6R: Aidan – for excellent work with fast maths.

Well Done!



Queanbeyan West Public School

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Principal: Mrs Vicki Muscat

V I S I T I N G

QWPS

Let's work
together to
ensure all
our
community
is safe



SIGNING IN PROCEDURES

Due to changes in Workers' Health Safety legislation the school is responsible for briefing all visitors, volunteers and contractors that come on site in relation to the schools WHS procedure.

As a result all visitors, including parents are required to:

- ✓ Enter the school by the front gate only.
- ✓ Make contact with office staff to let them know of your arrival and the purpose of your visit.
- ✓ Complete the sign in/sign out register.
- ✓ Read the schools Safety Briefing brochure.
- ✓ Wear a visitor's badge.
- ✓ Only visit the area you have indicated on the sign in form.
- ✓ Sign out and notify office staff of your departure.

ADDITIONAL PROCEDURES

SIGNING STUDENT'S OUT:

- Advise office staff and complete sign out form.
- Student will be contacted and meet you at the office.

MORNING AND AFTERNOON:

- Parents are to wait at assembly areas – **PRIMARY QUAD/INFANTS COLA, AND NOT GO TO CLASSROOMS.**

DROPPING OFF A STUDENT'S BELONGINGS/LUNCH:

- Office staff will ensure the items are given to the child.